

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**July 10, 2017**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmember's Present**

Thomas Wheeler, President  
Debbie Mahon, Vice President  
Judy Coleman  
Dan Mandolesi.  
Nick Lodise

**Staff in Attendance**

Solicitor Robert DeBias  
Authority Chair Jim Clark  
Fire Marshal Bill Wheeler  
Treasurer Diane McKairnes  
Police Chief Bob Juno  
Mayor Dave Harris

**Councilmember's Absent:** Mallory Menta and Dale Walton Jr

**Staff Absent:** Water & Sewer Clerk Pat Slater, and Secretary Dorothy Omietanski

**Guests in Attendance:** Celesta Idell, Ryan Idell, Kurt Ludwig, Patricia Taggart, Dave E. Jefferies, and Ken Lynn.

**Call to Order:** Mr. Wheeler called the meeting to order at 7:45 pm; all those present joined in the Pledge of Allegiance.

**Minutes:**

**Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of June 5 and 20, 2017; Motion passed with all in favor 5-0-0.**

**Public Comment:**

- Hopewell Lane – Mr. Lynn wanted to find out if any progress has been made with regards to the water issue behind and on his property. Ms. Mahon said she talked to the Water and Sewer Department regarding the drainage behind Mr. Lynn's property. She was unable to gather any information regarding this problem thru the Home Owners Association. Ms. Mahon will continue to work on gathering information and will then schedule to have a meeting with both parties' present. Mr. Lynn cannot understand why the water is allowed to drain on his property. He asked if there was any authorization to place these pipes in the location they are now. Mr. Wheeler said he was looking for the plans that show the placement of the pipes. Ms. Mahon said the Board of Assessment should have the plans for the drainage pipes and will contact them. Mr. Lynn thanked Ms. Mahon for coming by to look at his property when it was raining to see the inches of water that collects on his property and sent a copy of the video to the Council Members of the issue. Mr. Lynn said he has lost trees and wants to know if the pipes were installed illegally. Ms. Mahon mentioned it was discussed at the council's work session.

- Street Signs - Mr. Ludwig mentioned the Welcome to Hulmeville sign is down. Mr. Mandolesi asked if we can trim the tree on Bellevue Ave. near the beginning of the Borough limits. Mr. Lodise said he will do the trimming. Mr. Lynn thanked Mr. Lodise for changing the sign on Walnut Street.
- Water Street - Mrs. Taggart ask if anything is being done about the over grown grass on Water St. Mr. Juno said a letter was sent out July 10th which informed the resident that the home owner is responsible for cutting the grass.
- Johnson Hall - Mrs. Taggart asked about the pending sale sign on Johnson Hall. Mr. Wheeler mentioned that on July 14th the bank may take over the property at sheriff sale and that is all the information he has been given.

### **Police Report:**

- Mayor Harris read the report for the month of June 2017: 31 Incidents, 16 Traffic, 1 Parking, 2 Accidents, 7 Assists, 0 Summary, 0 Criminal, 12 District Court, 3 County Court, 0 EMS, 63 Training for total hours worked: 254, Total Salary \$5,685.50.
- Mr. Juno said the officers will be recertifying their Firearms Certification this fall. Mr. Juno will be adjusting the department's hours to provide coverage for The Vietnam Memorial Wall, which is in Penndel, from July 14-16. Mr. Juno said the paperwork for the bullet proof vests has been complete and is ready for 2018.
- National Night Out - Mr. Juno said the National Night Out for the Association of Town Watch, will be held on Tuesday August 1st. This is a time for residents to meet their neighbors and police. Ms. Mahon said she will run this event.
- Shore Club - Mr. Mandolesi said the Shore Club plays its music loud and there is nothing done about it. The Shore Club will play it loud until someone complains then they turn the music down for an hour or so and then the volume goes right back up. Mr. Mandolesi is tired of calling the police. Mr. DeBias said we need to get a sound meter out and check the decibels of the music to establish a violation under the ordinance. The Shore Club will be fined if they are over the limit. Mr. Lynn asked who to call. Mr. Juno said to call the police phone number when there is a problem. He said right now there have only been complaints from Mr. Mandolesi about the Shore Club. You can call the State Police even if you think it is a nuisance, or you can leave a message with our officers or call the county and everything is taped digitally. Mr. Juno said we need to have a record of the calls in order to go to court. He let the residents know the police are being paid to do this work and it is not a bother. Mr. DeBias read the noise ordinance at the meeting and the second part of the ordinance states that there is a provision for being a nuisance. Mr. Mandolesi said the Shore Club does not care because there are no repercussions. Mr. Juno asked if it is the same DJ every time.
- MS4 Training - Ms. Mahon thanked the police department for attending the MS4 presentation. She also stated some employees have not attended either of the presentations and she needs to know what to do about reaching the absent employees. Ms. Mahon said we need to make sure that ALL employees attend the presentation next year.

### **Water and Sewer:** no report

### **Fire Marshal:**

- Ordinance Question – Fire Marshal Wheeler mentioned a concern has been brought to his attention regarding a rental property at 224 Main St with regard to the number persons allowed in the rental property. He wanted to know if there was an ordinance restriction such as two persons per bedroom with one extra per unit. He also stated that since the house is not a commercial property he has no jurisdiction.

### **MS4:**

- News Letter - Ms. Mahon is working on the summer 2017 Newsletter which will be mailed out this week. Postage of \$245.00 will be the only expense on this newsletter. Ms. Mahon is using her home printer (ink cartridge was reimbursed in May).
- NPDES Meeting - NPDES Storm Water Permit number PAG 130168 for 2018 - 2022 – Ms. Mahon met with Mario Canales (Pickering, Corts and Summerson) and Kara Kalupson (RETTEW) on June 22, 2017 at Mario's office to review some suggested steps that are needed for TMDL reduction projects to reduce Hulmeville Borough's Parsed Loading. From Mario: "The TMDL requires a 36.4% reduction or a total of 35,156 lbs. However, a 10% sediment reduction for the first permit cycle requires a reduction of 9,658 lbs." The below numbers total 21,576.
- NPDES Reduction Project Ideas - Projects that Mr. Canales and Ms. Kalupson are proposing are as follows:
  1. A swale north of Beaver Pond: which should result in a 10,000 lb reduction, the length is not yet calculated
  2. 200 LF of stream bank control: 8,976 lb reduction
  3. Vegetated swale north of the athletic field on the municipal property - 700 lbs. reduction. Extending the swale another 160' at the rear of the church property the calculated sediment reductions are approximately 2,600 lbs, which is due to capturing a larger drainage area of 765 LF
  4. A curb cut with capturing water on inlet #46: reduction not yet calculated
- Ms. Mahon will need to finalize the last permit year paper work.

### **TMDL / BMP's:**

- TMDL Items that need to occur over the following year are:
  1. TMDL No1: encourage riparian forest buffers for all residents along the creek
  2. TMDL No 2: conduct site inspections to encourage down spout disconnect
  3. TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year
  4. TMDL No 4: for future borough owned property, look into infiltration measures
  5. TMDL No 5: modify basins for increased infiltration reduction
  6. TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
  7. TMDL No 8: additional provisions:
    - Complete 2 street sweepings over the next year
    - Possibly install 5 inlet filters over the next year

- Schedule storm drain cleaning of 17 drains over the next year. Ms. Mahon has been in contact with John Butler from BCWSA. Ms. Mahon needs to get together mapping information, and she needs to have money approved to be spent - \$140.00 per hour and BCWSA could complete approximately 2 drains per hour. Currently this is on hold.
- Continue with the 4 leaf pick-ups through the fall/winter season
- Sump Pump inspection information is being reviewed with the zoning committee.

**Floodplain:** Ms. Mahon met with the Hulmeville Borough Police Department to review the April 18th Power Point demo on Floodplain, BMP's and MS4 requirements.

**Storm Water:**

- News Letter - Ms. Mahon is working on the summer 2017 Newsletter. Ms. Mahon reported the newsletter cost this month is \$245.00, we only had to pay for postage the paper was donated. If you have anything for the newsletter let Ms. Mahon know.
- Issues to Resolve - Ms. Mahon has made two house calls: one at 342 Main Street with no success, and one at 346 Main Street where she met with the home owner and informed him of the issues with storing products in floodplain area and explained that a permit will be required in the near future that ensures the securing of shed, swing set, and swimming pool.

**Borough Property:**

- Heating Air-conditioning Units – Mr. Mandolesi said the HVAC maintenance took place and as he was doing the maintenance he discovered that the compressor in the rear apartment was not working. Mr. Wheeler asked if this is under warranty and Mr. Mandolesi said the HVAC contractor is looking in to it. This cost could be \$1,500.00. Mr. Mandolesi said the door lock is working great. He will repair the drain on the boiler. The HVAC person will be in by the end of the week to fix the compressor and change the filters in the whole building. The filters will be changed once a year.

**Trash:**

- Republic - Mr. Lodise reported Mrs. Halk's trash is not being picked up every week. He has called Republic regarding this matter. It appears Republic is getting confused with Penndel's pick-up days. Mr. Lodise said the resident called and got it straightened out.

**Streets:**

- Mr. Lodise will follow up on the storm drains issue. He received a price of \$5,000.00 and will call BCW&S for a price.
- Signs – Green St sign is up, stop sign at Washington and Reetz St. is up, and the curb dog sign is fixed. Mr. Lodise mentioned we need to order more stop signs and some miscellaneous signs.

- Trenton Ave – Mr. Wheeler reported Penn Dot is repaving Trenton Rd. from the Hulmeville Bridge to Route 413. The gas company will be replacing gas lines to the houses on Trenton Ave in anticipation of the road work. We need to give the residents an opportunity to get new sidewalks and curbs. The question was raised what will council do if the residents don't want their curbs replaced? Mrs. Wheeler pointed out that they should be made to replace their sidewalks and curbs because this situation happened elsewhere in the borough and those residents were made to replace their curbs and sidewalks.

**Motion made by Ms. Mahon seconded by Mr. Mandolesi to authorize Mario Canales to come out and inspect the curbs and sidewalks from the Hulmeville bridge to the Borough line.; Motion passed 5-0-0.**

**Lights:** no report

**Personnel:** no report

**Finance:**

- Street Signs - Ms. Coleman asked if the bill for the signs come from Highway Aid account. Mrs. McKairnes said she will look into this matter.
- Storm Water - Mr. Mahon said there will have to be an adjustment to next year's budget for Storm Water Management. She said we are only going to do what we must do to meet the requirements for storm water. Mr. Lynn asked if there is any further taxation to cover extra costs. He asked if we have an earned income tax or local wage tax. Mr. DeBias said we do have an ordinance, but is not enforced at this time. If we enforce this, Keystone Collection will be the agency to collect the tax.
- Ms. Coleman mentioned on Lincoln Ave. there is a tree hanging on wires and a fence.

**Zoning:** no report

**Solicitor Report:**

- Mr. DeBias presented the schedule for the TMDL plan.

**Motion made by Ms. Mahon seconded by Mr. Mandolesi to authorize the advertisement of the TMDL plan. On Tuesday, July 18th, RETTEW will present a draft copy of the plan to council and receive authorization to advertise on Monday, July 24<sup>th</sup>. Advertisement of the plan begins the 30-day comment period. On Tuesday, August 15<sup>th</sup> council will hold a public meeting to receive verbal comments on the plan. Wednesday, August 23<sup>rd</sup> is the end of the 30-day comment period; Motion passed 5-0-0.**

- All comments from the TMDL report will be presented at September meeting.
- Ms. Mahon is unable to contact the residents at 342 Main St. to inform them of the items in their back yard. She asked what we do if we cannot get access to resident properties. Mr. Wheeler suggested making an appointment with Mr. Juno, leaving

notices at their homes, such as something to hang on their door knobs. The residents at 346 Main St need permits for the pool, shed, and swing set in their yard. Ms. Mahon said we need to enforce the flood plain development fees.

- Lateral Inspections - Mr. DeBias reviewed Pennadel Borough's ordinance for inspection of water and sewer laterals which states that if the resident does not agree to the inspections he or she has a surcharge charged to them.
- RDA - Mr. DeBias mentioned RDA Grants deadline is coming up. The application for the grant for the LED street light is due the end of September. The RDA has a history of accepting these types of proposals. Grants will be available this year but Mr. DeBias is not sure about next year.

### **Mayor:**

- Mr. Harris asked if there is an occupancy permit for the house across the street from the Hulmeville Flower Shop.
- Playground - Mr. Harris received an email from Mike at 534 Main St. regarding a hornet nest in the playground. Mrs. Taggart noticed beetles and suggested purchasing new mulch. Mr. Ludwig said he will look into the hornet/wasp situation and see what needs to be done.

### **Treasurer's Report:** Treasurer's Report of June 5, 2017 was made available for inspection:

- |  |                      |
|--|----------------------|
| • <b>General Fund Checking</b> Balance as of June 1, 2017: | \$ <b>90,518.24</b>  |
| Expenses Totaled:  | \$ -37,523.14        |
| Income Totaled:  | \$ <u>117,323.92</u> |
| General Fund Checking Balance as of June 30, 2017:         | \$ <b>90,518.24</b>  |
| • <b>Sewer Fund Checking</b> Balance as of June 1, 2017:   | \$ 65,248.27         |
| Expenses Totaled:  | \$ -26,369.14        |
| Income Totaled:  | \$ <u>12,646.94</u>  |
| Sewer Fund Checking Balance as of June 30, 2017:           | \$ <b>52,526.07</b>  |
| • <b>Sewer Fund PLGIT</b> Balance as of April 1, 2017:     | \$ 412,702.30        |
| Interest   | \$ 0                 |
| Deposit  | \$ 0                 |
| Expense  | \$ <u>- 0</u>        |
| Sewer Fund PLGIT Balance as of May 31, 2017:               | \$ <b>412,702.30</b> |
| • <b>Highway Aid PLGIT</b> Balance as of April 1, 2017:    | \$ 47144.30          |
| Interest   | \$ 0                 |
| Deposit  | \$ 0                 |
| Expenses   | \$ <u>0</u>          |
| Highway Aid PLGIT Balance as of May 31, 2017:              | \$ <b>47,144.30</b>  |
| • <b>General Fund PLGIT</b> Balance as of April 1, 2017:   | \$ <b>68,692.13</b>  |

Interest	\$	0
Deposits	\$	0
Expenses Total:	\$	0
General Fund PLGIT Balance as of May 31, 2017:	\$	<b>68,692.13</b>

**Bills:** A copy of the bill list dated June 5, 2017 was provided to Council, and offered for review by the public. Ms. McKairnes added one bills: Debbie Mahon \$245.00.

- **General Fund** beginning balance as of June 20, 2017: \$ 174,472.18  
ending balance as of July 10, 2017: \$ 151,640.52
- **Sewer & Water** beginning balance as of June 30, 2017: \$ 53,897.71  
ending balance as of July 10, 2017: \$ 29,600.93
- **Highway Aid** beginning balance as of July 1, 2017: \$ 46,694.51  
ending balance as of July 3, 2017: \$ 46,182.51

**A motion made by Mr. Lodise seconded by Ms. Mahon, and carried unanimously to approve the bill list dated June 5, 2017; motion carries 5-0-0.**

**Correspondence:** none

**Old Business:**

- Black Property - Ms. Taggart asked if there is any update on the Harriet Black Property with Mar Mar as the purchaser. Mr. DeBias called Mar Mar to advise of PENNDOT repaving of Trenton Rd and to ascertain if they have any questions, but he has not heard back from them.
- Opioids - Ms. Mahon wanted to thank the police department for the program on the Opioid epidemic. Also, the State of New Jersey is offering help to extended families of Opioid addicts and rewards for the help in catching drug activity.
- The Vietnam Memorial Wall - Mr. Juno will be placing no parking signs on Walnut Ave for the upcoming event for the traveling wall memorial.
- Recycle Bins - Mr. Lynn asked about recycle bins and was told he can purchase them through Langhorne Borough.

**The meeting was adjourned at 10:16 pm; motion made by Mr. Lodise seconded by Mr. Mandolesi.**

Respectfully Submitted

Diane McKairnes,  
Hulmeville Borough Treasurer